

Paw Paw Conservation Club (PPCC) Hall Rental Agreement

It is hereby agreed that PPCC does grant permission to Renter to use the PPCC Hall and immediate grounds during stated rental dates. It is agreed that the rental fee will be **\$700.00** per day plus a security / damage deposit of **\$500.00** to be retained by the PPCC until an inspection of the premises determines that the building is free of damage or debris. The deposit must be paid when the agreement is signed in order to reserve the Hall. **The deposit will not be refunded due to cancellation.** The rental fee is to be paid no later than seven days prior to the date of the scheduled use of the building.

1. **Rental Times:** Renter will be given access to the Hall at Noon on _____. Renter agrees that all activities must end by Noon on _____ and premises vacated by all occupants.
2. **Security / Damage Deposit:** Deposit will be refunded by mail to Renter within 10 business days following rental date(s) if property is free from damage, clean, all trash and garbage removed and all equipment including tables and chairs are returned to original location.
3. **Liability Insurance:** Renter shall obtain and present proof of liability insurance for the entire rental period in the amount of \$1,000,000.00. It is expressly understood that the Paw Paw Conservation Club provides no insurance for the protection or benefit of the Renter, their employees, clients, guests, vendors or agents and the Paw Paw Conservation Club is hereby relieved of any and all liability for damages to the person(s) or property arising out of the Renters use or possession of the premises. Insurance shall have minimum limits of \$1,000,000.00 per incident for bodily injury or death and \$1,000.00 per person for medical coverage. Upon failure of the Renter to provide such certification within seven days of rental, the Paw Paw Conservation Club shall declare this rental Canceled by Renter.
4. **Premises:** Rental is for Hall and immediate grounds only. Renter does not have access to complete PPCC grounds.
5. **Damages:** It is understood that Renter will be responsible for any and all damages incurred during rental period. If damages occur, Renter will compensate within 10 business days of the receipt of damage report all expenses over and above the amount of the security deposit.
6. **Governmental Laws:** Renter assumes full responsibility for the conduct of all persons entering the building during the terms of this agreement and for obeying, observing, and promptly complying with all present and future statues, laws, ordinances, rules, regulations, orders, and requirements of any governmental body or agency respecting Renter's use of premises. Renter agrees not to use or permit the premises to be used for unlawful purposes or in any unlawful manner.
7. **Restrictions:** No smoking in the building. Do not allow smoker's to stand by open doors. No open flame candles are allowed, any candles must be glass enclosed. No decorations are to be adhered to acoustical ceiling or hung from ceiling. Renter agrees to refrain from using scotch tape, duct tape, screws, nails, tacks, hooks, staples, etc. to secure decorations to walls. No PPCC property may be removed from premises at any time.
8. **Alcoholic Beverages:** The Paw Paw Conservation Club does not have a license to sell or distribute liquor. Renter agrees that should alcoholic beverages be served at this function, Renter assumes complete and total responsibility and liability for any and all occurrences or accidents and agrees to hold harmless the Paw Paw Conservation Club. Renter also agrees not to serve alcoholic beverages to anyone less than 21 years of age.
9. **Will there be Alcohol used at the hall?** Yes No
10. **Internet access required during rental?** Yes No (available for \$20)
11. **Additional Terms and Agreements:** _____

This rental agreement is made the _____ day of _____, 20____ by and between the Paw

Paw Conservation Club (PPCC) and _____ (Renter)

Address (Renter): _____

Phone (Renter): _____ Email (Renter): _____

Rental Dates: _____ Purpose: _____

I have read and understand this agreement and hereby agree to all the above stated terms and conditions.

Signed (Renter): _____ Date: _____

Signed (PPCC): _____ Date: _____
 (Paw Paw Conservation Club Authorized Representative)

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Deposit	\$ _____	Date _____	Via _____	Receipt # _____	
Rental	\$ _____	Date _____	Via _____	Receipt # _____	
Refund	\$ _____	Date _____	Ck# _____		Rev. C 11/1/2025